



**A.J. INSTITUTE OF ENGINEERING AND TECHNOLOGY**  
(A Unit of Laxmi Memorial Education Trust. ®)

AJIET//2021-22/IQAC/15

Date: 18/08/2021

**MINUTES OF MEETING**

The 6th IQAC Meeting of the A J Institute of Engineering and Technology (AJIET) Mangaluru took place on September 18, 2021, at 11:00 AM. Dr. Shantharama Rai C., AJIET's principal and IQAC chair, presided over the meeting. Dr. Antony P J, the Vice Principal and Convener of IQAC, as well as department heads and other IQAC members, attended the meeting. The Chairperson extended a cordial welcome to each member of the IQAC. The agenda were taken up for discussion:

- The convener, Dr. Antony P J, presented the proceedings of the previous meeting held on April 1, 2021. Dr. Gnane Swarnadh Satapathi proposed to approve the minutes and Dr Shobhitha Shetty seconded the same.
- All the HODs presented Result analysis during Previous semesters and Principal Suggested for better Result in upcoming semester. The principal briefed about the Covid Pandemic and the university's position on student attendance regulations. Mr. Anujith Shetty proposed holding additional lessons on the most critical subjects so that students could fully comprehend the foundations.
- Dr. Antony P J, NEP coordinator presented NEP-2020 Regulations and plan of action need to be carried out for outcome-based education. New format for Course file and content need to be included was Proposed by Dr. Rajesh Rai, Head- AAC . after the discussion final format has been drafted..
- Mr. Vivek Ranjan Bhandary, Head Placement & Training presented outcome of previous years placement training and Placement Statistics. He also presented Placement Training to be conducted for this academic year and suggested to continue with Technical Training as last year.
- Mr. Manjukiran Presented the IA and Semester end Examination Regulation for 2021 Scheme. All HODs presented the Syllabus and regulations of 2021 Scheme and Principal Informed to form Rubrics for all the components.
- All the HODs presented their department roadmap for next one year. Different workshop, Technical Talk and FDP to be conducted are listed out.
- Discussion held regarding Various Committees to be formed and their roles and Responsibilities. Heads for Various committees were named and Nomination from each department for the committee were discussed and finalized. EDC was framed and Mr. Kiran Kumar was given the incharge and asked to frame set of rules and activities to be conducted. Dr. Gnane Swarnadh Satapathi is nominated as incharge for NIRF and IIC and activities to be organized was discussed.
- Principal Briefed about LMET Intra-Mural project proposal funding and asked department to Submit the Proposal at the earliest. Mr. Anujith A Shetty suggested to take students for Industrial Visit and Motivate them to start their own startups. Mr. Abhijith Shetty suggested to

Principal

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open an Incubation center which provide a networking platform for students to interact with other entrepreneurs, investors, and professionals. Mr. Deepak Raj suggested to start New emerging Courses like AI, AIML, AIDS etc. Prof. Rajendra expressed his opinion about the institution growth and expressed his satisfaction regarding the institutional roll for overall development of the students.

Finally, the convener of IQAC, Dr. Antony P. J. proposed a vote of thanks to end the meeting.

**Dr. Antony P J**  
(Vice Principal and Convener of IQAC)

**Dr. Shantharama Rai**  
(Principal and Chairman of IQAC)

**Principal**  
**A.J. Institute of Engineering & Technology**  
**Mangaluru - 575 006**

**For Information:**

President / Vice President, LMET

**CC:**

IQAC members/HOD's of all the departments.